



Division of Laboratory Animal Resources

Request to Import Rodents

- To request the introduction of animals from sources other than commercial vendors approved by the Division of Laboratory Animal Resources (DLAR), please complete this form and return it to Ronda Combs, H41A Chandler Medical Center (DLAR main office). Fax: 323-6002; E-mail: rkcomb1@email.uky.edu.
- After approval you will be notified by e-mail. A \$25 (domestic) or \$50 (international) processing fee will be charged to your account in addition to any related shipping charges.
- **Missing information will cause delays in processing the request.**
- Shipment of animals will be arranged through the DLAR Animal Import Coordinator, Ronda Combs at 323-6018.

Date Submitted: _____

Animals: Species: _____ Genotype: _____ Background Strain: _____

Males _____ # Females _____ Are these animals to be used for breeding? _____

Facility: _____ Room #: _____ Account Number per Diem: _____

Principal Investigator:

Name: _____ Department: _____

E-Mail: _____ Phone: _____ Fax: _____

Approved IACUC Protocol Number: _____ Account Number: _____

University of Kentucky PI Lab Contact Person:

Person responsible for the transfer - person who is able to answer questions and will be notified of approval.

Name: _____ E-Mail: _____

Phone: _____ Fax: _____

Charging Instructions:

Shipping charges to be paid by: Receiving (UK) Investigator Source Investigator

Source of Animals:

Investigator/Vendor: _____ Institution: _____

Address: _____ Proposed Arrival Date: _____

Shipping Coordinator/Contact (at source/sending Institution):

Name: _____ E-Mail: _____ Phone: _____

Fax: _____

Health Status Report and Statement of Husbandry Practices:

A health status report and a statement of husbandry practices are required for all incoming non-approved vendor source animals. The health status report must be current (within the last three months), and it must include full serology, and parasitology (endo- & ecto-) for the past 12 months. A statement of husbandry practices includes information such as housing conditions (micro-isolator, individually ventilated, conventional), as well as how the animals are handled (i.e. HEPA- filtered workbench), and their food/water specifications.

DLAR will obtain the Health and Husbandry Report. **Name of Veterinarian MUST be listed below in order to start processing the request.**

Name of Veterinarian (Other Institution): _____

Phone: _____ Fax: _____ E-Mail: _____